

Branham Band Boosters Regular Meeting
January 5, 2012

Held at: Branham Music Band Room

Attendees: *Linda Ho, Karen Flens, Joni Kiefer, Yvette Young, Diane Wyant, Bob Aron, John Brawn, Joy Brawn, Jim Von de Bur, Brian Ward, Maria Ward, Joe Morales, Julia Wilbanks, Sue Alston, Ed Radzikowski, Marc Brodeur, Emily Vinik, Linda Brodgen, and James Petzinger.*

Meeting was called to order at 7:10 p.m.

1. Treasurer's Report - Joni Kiefer

☞ Summary of Revenue and Expense Report— Joni Kiefer presented current totals for income received thru fundraising, donations and pledges. The month of December reflects income exceeding expenses due to unanticipated designated donation for specific music equipment.

☞ Pledges receipts were minimal.

Joni Kiefer will follow up on pledges and send out reminder.

☞ Coffee Sales - Emily Vinik. Netted approximately \$1100.00.

☞ See's Candy - Dee Davis (absent) reported by Linda Ho. Netted approximately \$1100.00

☞ Winter Concert - Joni Kiefer. Netted approximately \$1500.00.

☞ Barnes & Noble - Karen Flens. Netted \$643.90 plus \$71.00 in donations. Total \$714.90

☞ Pet Food Express - Karen Flens. Netted \$1125.00 plus \$77.70 in donations. Total \$1202.70

☞ DVD sales - Bob Aron. Netted approximately \$400.00

☞ EScrip - Joy Brawn. Year to date approximately \$3000.00. At current rate we will fall below the \$10,000.00 targeted.

Discuss GL Scrip at Jamba Jamboree and explore the possibility of new students starting accounts early.

2. Jamba Jamboree - Linda Ho. January 11 and 12. Wednesday the 11th, rehearsal and welcome for the middle schoolers. Thursday the 12th, rehearsal, diner and welcome for parents. Estimating 60 middle schoolers to attend.

☞ Budget - Allocated \$1800.00. \$400.00 already spent on music for the middle schools.

☞ Give aways - Jamba Card, T-shirt and baked good. BHS band member to purchase if desired T-shirts for \$5.00

Joy Brawn to purchase Jamba Cards. Julia Wilbanks to order and make T-shirts, Rosa Li to bake cookies with BHS decorations.

☞ Planing and Prep - Confirm availability of cafeteria. Decorate Thursday for concert and parents. Sue Alston suggested to use "Mayan Calendar" from field as decoration. Make more "Ask Me" buttons. BLT to make cards for middle schoolers.

Linda Ho will send out email requesting volunteers for decoration, and to meet and greet new parents. Sue

Diane Wyant to make the "Ask Me" buttons.

Linda Ho to contact Larry Lopez and confirm cafeteria is set for event.

Linda Ho to purchase additional note cards for BLT.

Joni Kiefer and Karen Flens to handle Wednesday registration process and parent mini-flier with Jamba schedule.

- ☞ Welcome Package - Welcome package to include DVD, Frequently Asked Questions (FAQ).

Bob Aron to contact Amin Amireh to see if this year's DVD can include the intro from last years DVD give away.

John Brawn to to copy DVD's

Karen Flens to update FAQ and agenda. John Brawn to provide her with soft copy of last year's FAQ.

- ☞ Food - Dinner preparation by Linda Ho and Yvette Young

Linda to email request for dessert for Thursday.

- ☞ Band Buddy- Contact BLT to organize band buddies.

Yvette Young to contact Danielle Aron to inform BLT group to organize buddies.

3. Director's Report - Diane Wyant. Need to work out Spring Concert dates as prom night was moved. Will advise of change of date if any.
4. Winter Guard - Marc Brodeur. Evaluations this weekend. All permission slips will be in before Saturday. Food budget was not adequate for six competitions. There was a motion by Sue Alston to increase food budget to \$500.00. Julia Wilbanks seconded it and it was unanimously passed.
5. Winter Percussion - Tom Wieske. 16 students participating, including 5 who have joined us in an alliance with Westmont High School.
 - ☞The battery is strongly represented, we are still seeking 1 or 2 more front ensemble students to join (nice to have but not necessary to pull off the show). We also have a student volunteer / non performer in a supporting role (running the sound board). Our first preview performance will be at the Jamba Jamboree next Thursday.
 - ☞Branham student Dana Alston is writing our drill!! First drill rehearsal is this Saturday Jan 7.
 - ☞Full rehearsal and show schedule has been published and distributed, and is included on the master band calendar. We have launched a Facebook account for facilitating group communication.
 - ☞Student membership paperwork / medical release forms & permissions/ pledge forms have been distributed. 14 of 16 students have returned fully signed permission slip packages. Will be following on the remaining two students to complete this.
 - ☞Budget update: Pledges: Current total pledged is \$3,200, 12 out of 16 students have returned pledge forms. 1 Branham student has requested financial assistance. 1 Westmont student has indicated financial hardship. We will work with representatives of the Westmont music boosters to arrange for their participation in financial assistance for that student / family. Pledge amount collected to date = \$ 2,350. A first batch of checks was turned into Joni Kiefer earlier this week for deposit.

Tom Wieske to keep log of all student family pledges and amounts paid and submit to treasurer at end of January.

☞ Parent Volunteers - So far we have 5 families who have volunteered – 3 from Branham and 2 from Westmont. We will be seeking more participation from member families, specifically for car pooling to / from performances.

Tom Wieske to coordinate and recruit volunteers.

6. Disney World Trip Update- Sue Alston. Need photo ID for students and parents traveling. There is \$1800.00 available for scholarships.

Sue Alston, Jonie Kiefer and Diane Wyant to discuss allocation of scholarship funds and determine beneficiaries by next booster meeting.

7. Upcoming and Ongoing issues:

☞ Trailer. Jim VonDeBur proposed “Operation Enduring Legacy” to purchase a new 8.5’ x 20’ foot trailer. Donor names will be painted to trailer along with corporate sponsors. Has received \$600.00 in donations.

Jim VonDeBur to coordinate with Karen Flens on corporate contacts in order to make presentation for donation at Pet Food Express

☞ Need volunteers to head two of the next fund raisers: World’s Finest Chocolate Bars, Comedy Sports in February 10th and Casino Night in March

Linda Ho to contact Larry Lopez to see about using the Center for Performing Arts for Comedy Night.

Sue Alston to request volunteers on newsletter for these activities.

Open Action Items:

☞ *Joni Kiefer to provide individual student account status and balance by January 3rd. Send draft to Diane Wyant prior to the 3rd.*

☞ *Linda Ho to send online Booster Manual to parents as a reminder of rules we must follow*

☞ *Linda Ho to get more information from Jodi Edwards Wright on Wreath and Greenery fundraiser for next year.*

☞ *Budget Committee to consider budget line item re-categorizing at time for 2012-2013 budget review.*

All action items noted in red.

Meeting adjourned at 9:30 p.m.

Notes submitted by Yvette Young, Music Boosters Secretary

